



NZ 494271, S64819

2011/0139 (PT1)

North York Moors National Park Authority  
The Old Vicarage  
Bondgate  
Helmstrey  
York  
YO62 5BP

Telephone: 01439 770657  
Email: dc@northyorkmoors-npa.gov.uk  
Website: www.moors.uk.net

Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

**Publication of planning applications on council websites**

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address		2. Agent Name and Address	
Title:	<input type="text"/>	Title:	<input type="text"/>
First name:	DOUGLAS	First name:	<input type="text"/>
Last name:	ROBERTSON	Last name:	<input type="text"/>
Company (optional):	<input type="text"/>	Company (optional):	<input type="text"/>
Unit:	<input type="text"/>	Unit:	<input type="text"/>
House number:	13	House number:	<input type="text"/>
House suffix:	<input type="text"/>	House suffix:	<input type="text"/>
House name:	<input type="text"/>	House name:	<input type="text"/>
Address 1:	KINGSTON GARTH, FYWINGTHORPE	Address 1:	<input type="text"/>
Address 2:	<input type="text"/>	Address 2:	<input type="text"/>
Address 3:	<input type="text"/>	Address 3:	<input type="text"/>
Town:	WHITBY	Town:	<input type="text"/>
County:	NORTH YORKSHIRE	County:	<input type="text"/>
Country:	<input type="text"/>	Country:	<input type="text"/>
Postcode:	YO22 4UN	Postcode:	<input type="text"/>

**3. Description of Proposed Works**

Please describe the proposed works:

INSTALLATION OF A DORMER WINDOW TO REAR ROOFSLOPE  
AT 13 KINGSTON GARTH, FYWINGTHORPE

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### 3. Description of Proposed Works (continued)

Has the work already been started without planning permission?  Yes  No

If Yes, please state when the works were started (DD/MM/YYYY):  (date must be pre-application submission)

Has the work already been completed without planning permission?  Yes  No

If Yes, please state when the works were completed (DD/MM/YYYY):  (date must be pre-application submission)

### 4. Site Address Details

Please provide the full postal address of the application site.

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):  ~~YO22 4UN~~

### 5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way?  Yes  No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/ drawing(s):

### 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible:

Officer name:

Reference:

Date (DD MM YYYY):  (must be pre-application submission)

Advice given:

### 7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary?  Yes  No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

If Yes, please show on your plans, indicating the scale, which trees by giving them numbers e.g. T1, T2 etc. and state the reference number of any plans or drawings:

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### 8. Parking

Will the proposed works affect existing car parking arrangements?  Yes  No

If Yes, please describe:

### 9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the Council?  Yes  No

If Yes, please provide details:

**10. Materials**

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know	Drawing references if applicable
Walls			<input type="checkbox"/>	<input type="checkbox"/>	
Roof		ROOF AND CHIMNEYS OF DORMER WINDOW FINISHED IN SHEET LEAD	<input type="checkbox"/>	<input type="checkbox"/>	DRAWING 1. " 2.
Windows		DOUBLE GLAZED WITH OBSCURE GLASS	<input type="checkbox"/>	<input type="checkbox"/>	DRAWING 2.
Doors			<input type="checkbox"/>	<input type="checkbox"/>	
Boundary treatments (e.g. fences, walls)			<input type="checkbox"/>	<input type="checkbox"/>	
Vehicle access and hard-standing			<input type="checkbox"/>	<input type="checkbox"/>	
Lighting			<input type="checkbox"/>	<input type="checkbox"/>	
Others (please specify)			<input type="checkbox"/>	<input type="checkbox"/>	

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Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes  No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

DRAWING 1.  
" 2.

**AGRICULTURAL HOLDINGS CERTIFICATE**  
**Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7**  
 Agricultural Land Declaration - You Must Complete Either A or B  
 (A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant: \_\_\_\_\_ Or signed - Agent: \_\_\_\_\_ Date (DD/MM/YYYY): \_\_\_\_\_

B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

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Signed - Applicant: \_\_\_\_\_ Or signed - Agent: \_\_\_\_\_ Date (DD/MM/YYYY): \_\_\_\_\_

**12. Planning Application Requirements - Checklist**

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form: <input type="checkbox"/>	3 copies of a design and access statement where proposed works fall within one of the following designated areas: <input type="checkbox"/> <ul style="list-style-type: none"> <li>• National Park</li> <li>• Site of special scientific interest</li> <li>• Conservation area</li> <li>• Area of outstanding natural beauty</li> <li>• World Heritage Site</li> <li>• The Broads</li> </ul>	The correct fee: <input type="checkbox"/>
3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: <input type="checkbox"/>		3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): <input type="checkbox"/>
3 copies of other plans and drawings or information necessary to describe the subject of the application: <input type="checkbox"/>		3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): <input type="checkbox"/>

**13. Declaration**

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Sic: \_\_\_\_\_ Or signed - Agent: \_\_\_\_\_ Date (DD/MM/YYYY): 02.03.2011 (date cannot be pre-application)

**14. Applicant Contact Details**

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

**15. Agent Contact Details**

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

**16. Site Visit**

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)  Agent  Applicant  Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:  Telephone number:

Email address:

**12. Planning Application Requirements - Checklist**

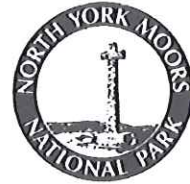
Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted. The correct fee:  The original and 3 copies of the following documents:

The completed and dated application form <input type="checkbox"/>	The completed, dated Article 7 Certificate (Agricultural Holdings) <input type="checkbox"/>	A design and access statement where proposed works fall within one of the following designated areas: <input type="checkbox"/>
A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of north <input type="checkbox"/>	The completed, dated Ownership Certificate (A, B, C or D - as applicable) <input type="checkbox"/>	<ul style="list-style-type: none"> <li>• National Park</li> <li>• Site of special scientific interest</li> <li>• Conservation area</li> <li>• Area of outstanding natural beauty</li> <li>• World Heritage Site</li> <li>• The Broads</li> </ul>
Other plans and drawings or information necessary to describe the subject of the application <input type="checkbox"/>		

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# VALIDATION CHECKLIST

## HOUSEHOLDER APPLICATIONS for extensions, detached outbuildings and other alterations to existing dwellings



Please complete the attached checklist to indicate what you have included with your application. All plans should include paper size, key dimensions and scale.

### STANDARD REQUIREMENTS:

(4 copies to be supplied unless the application is submitted electronically)

- |  |                              |                              |
|--|------------------------------|------------------------------|
| <b>Completed application form</b>  | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Completed Certificate of Ownership, A, B, C or D as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995.</b>  | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995</b>  | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Location Plan at a scale of 1:2500 or 1:1250 with your application site edged red and any other land in your ownership edged in blue.</b>   | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Existing site layout plans at a scale of 1:500, 1:200 or 1:100 showing the site in relation to existing buildings and site boundaries. The plan should indicate where existing features of the site are located including existing buildings (indicating proposed demolitions), trees (identifying any proposed felling), means of access and type of enclosure (wall, fence, hedges) and shall show adjacent properties/buildings.</b> | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Proposed site layout plans at a scale of 1:500, 1:200 or 1:100</b>  | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Existing and proposed elevations to a scale of 1:50 or 1:100 Requirements dependent on position of extension eg. no front elevation required for rear extension etc.</b>  | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Existing and proposed floor plans to a scale of 1:50 or 1:100 For each floor ie, ground and first floor plans required for two storey extension</b>   | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Roof Plans to a scale of 1:50 or 1:100 If proposed development alters the existing roof.</b>  | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Existing and proposed site sections and finished floor level and site levels to a scale of 1:50 or 1:100</b>  | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Design and Access Statement</b>   | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Manufacturers specification/leaflet, for proposals incorporating plant/machinery (swimming pools/wind turbines)</b>   | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Application fee</b><br>Please consult our enclosed Schedule of Fees.<br>Cheques are to be made payable to NYMNPA.   | YES <input type="checkbox"/> | NO <input type="checkbox"/>  |

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**ADDITIONAL REQUIREMENTS (where likely to be relevant to the development proposed):**

- |  |                              |                              |
|--|------------------------------|------------------------------|
| <b>Biodiversity Survey and Report</b>                        | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Flood Risk Assessments/ Sequential Test (flood zones)</b> | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |
| <b>Tree Survey/Arboriculture Assessment</b>                  | YES <input type="checkbox"/> | N/A <input type="checkbox"/> |

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