

08 FEB 2014

2014/0071

North York Moors National Park Authority
The Old Vicarage
Bondgate
Helmsley
York
YO62 5BP

Telephone: 01439 772700
Email: planning@northyorkmoors.org.uk
Website: www.northyorkmoors.org.uk

LB exempt

Householder Application for Planning Permission
for works or extension to a dwelling and listed building consent.
Town and Country Planning Act 1990
Planning (Listed Buildings and Conservation Areas) Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title: First name:
 Last name:
 Company (optional):
 Unit: House number: House suffix:
 House name:
 Address 1:
 Address 2:
 Address 3:
 Town:
 County:
 Country:
 Postcode:

2. Agent Name and Address

Title: First name:
 Last name:
 Company (optional):
 Unit: House number: House suffix:
 House name:
 Address 1:
 Address 2:
 Address 3:
 Town:
 County:
 Country:
 Postcode:

3. Description of Proposed Works

Please describe the proposed works:

REPAIR AND IMPROVEMENT WORKS TO LOW GRADE EXTENSION TO THE HOST BUILDING INCLUDING:

- RE-LAY ROOF TILES (ROMAN STYLE) OVER MODERN FELT.
- INSTALL CONSERVATION ROOFLIGHT IN PLACE OF GLASS TILES
- CONSTRUCT WATER TABLING/STONE COPINGS TO ROOF VERGE
- ERECT PICKET STYLE TIMBER FENCE TO EDGE OF ROOF

3. Description of Proposed Works (continued)

Has the work already started? Yes No

If Yes, please state when the work was started (DD/MM/YYYY): 01/07/2013 (date must be pre-application submission)

Has the work already been completed? Yes No

If Yes, please state when the work was completed (DD/MM/YYYY): 09/08/2013 (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: - House number: - House suffix: -

House name: COSY COTTAGE

Address 1: ALBION ROAD

Address 2: ROBIN HOOD'S BAY

Address 3:

Town: NR. WHITBY

County: NORTH YORKSHIRE

Postcode (optional): YO22 4SW

Description of location or a grid reference. (must be completed if postcode is not known):

Easting: N/A Northing: N/A

Description: N/A
SMALL TRADITIONAL COTTAGE.

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

Officer name: MR EDWARD FREEDMAN

Reference: NO REFERENCE GIVEN IN EMAILS

Date (DD/MM/YYYY): 20/06/2013
(must be pre-application submission)

Details of pre-application advice received?
WORKS PROPOSED OK - NO OBJECTION TO INSTALL CONSERVATION ROOFLIGHT, CONSTRUCT WATER-TABLING/COPINGS TO EDGE OF ROOF, ERECTION OF PICKET FENCE WHILST RETAINING ROMAN PANTILES + ROOF PITCH.
EMAIL FROM EDWARD ATTACHED.

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? Yes No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s)

[Empty box for details]

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? Yes No

If Yes, please mark their position on a scaled plan and state the reference number of any plan(s)/drawing(s):

[Empty box for plan]

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Yes No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

[Empty box for plan]

8. Materials

Please provide a description of existing and proposed materials and finishes to be used in the building (demolition excluded):

	Existing (where applicable)	Proposed	06 FEB 2014	Not applicable	Don't Know
External walls				<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof covering	CLAY ROMAN STYLE TILES.	CLAY ROMAN STYLE TILES TO BE RE-USED + SANDSTONE COPINGS		<input type="checkbox"/>	<input type="checkbox"/>
Chimney				<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows	GLASS TILES TO ROOF	CONSERVATION ROOFLIGHT.		<input type="checkbox"/>	<input type="checkbox"/>
External doors				<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ceilings				<input checked="" type="checkbox"/>	<input type="checkbox"/>
Internal walls				<input checked="" type="checkbox"/>	<input type="checkbox"/>
Floors				<input checked="" type="checkbox"/>	<input type="checkbox"/>
Internal doors				<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rainwater goods				<input checked="" type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)	NONE	TIMBER PICKET FENCE TO EDGE OF ROOF TO RESTRICT ACCESS		<input type="checkbox"/>	<input type="checkbox"/>
Vehicle access and hard standing				<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lighting				<input checked="" type="checkbox"/>	<input type="checkbox"/>
Others (add description)				<input checked="" type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted drawings or plans? Yes No

If Yes, please state plan(s)/drawing(s) references:

- DESIGN + ACCESS STATEMENT
- HERITAGE STATEMENT
- DRAWING REF: 2599/01.
- EMAIL WITH PRE-APP ADVICE FROM MR EDWARD FREEDMAN.

9. Demolition

Does the proposal include the partial or total demolition of a listed building? Yes No

If Yes, which of the following does the proposal involve?

- a) Total demolition of the listed building: Yes No
- b) Demolition of a building within the curtilage of the listed building: Yes No
- c) Demolition of a part of the listed building: Yes No

If the answer to c) is Yes:

i) What is the total volume of the listed building?(cubic metres)	
ii) What is the volume of the part to be demolished?(cubic metres)	
iii) What was the (approximate) date of the erection of the part to be removed? (MM/YYYY) (date must be pre-application submission)	

Please provide a brief description of the building or part of the building you are proposing to demolish:

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

10. Listed Building Alterations

Do the proposed works include alterations to a listed building? Yes No

If Yes, do the proposed works include: (you must answer each of the questions)

- a) Works to the interior of the building? Yes No
- b) Works to the exterior of the building? Yes No
- c) Works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? Yes No
- d) Stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? Yes No

If the answer to any of these questions is Yes, please provide plans, drawings, photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support and state references for the plan(s)/drawing(s):

DRAWINGS + DOCUMENTS AS PER SECTION 8. OF THIS FORM.

11. Listed Building Grading

Please state the grading (if known) of the building in the list of Buildings of Special Architectural or Historic Interest? (Note: only one box must be ticked)

- Grade I Ecclesiastical Grade I
- Grade II* Ecclesiastical Grade II*
- Grade II Ecclesiastical Grade II
- Don't know

12. Immunity From Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- Yes
- No
- Don't know

If Yes, please provide the result of the application:

13. Parking

Will the proposed works affect existing car parking arrangements? Yes No

If Yes, please describe:

14. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff
 - (b) an elected member
 - (c) related to a member of staff
 - (d) related to an elected member
- Do any of these statements apply to you? Yes No

If Yes, please provide details of the name, relationship and role

17. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

- | | | | | |
|---|-------------------------------------|--|---|-------------------------------------|
| The original and 3 copies of a completed and dated application form: | <input checked="" type="checkbox"/> | The original and 3 copies of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building: | The correct fee: NO FEE AS ARTICLE 4 LISTED | <input type="checkbox"/> |
| The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: | <input checked="" type="checkbox"/> | | The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): | <input type="checkbox"/> |
| The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: | <input checked="" type="checkbox"/> | | The original and 3 copies of the completed, dated Article 12 Certificate (Agricultural Holdings): | <input checked="" type="checkbox"/> |

18. Declaration

I/we I/ we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

[Signature line]

[Signature line]

03/02/2014

(date cannot be pre-application)

19. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[]	[]	[]
Country code:	Mobile number (optional):	
[]	[]	
Country code:	Fax number (optional):	
[]	[]	
Email address (optional):		
[]		

20. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
[]	[]	[]
Country code:	Mobile number (optional):	
[]	[]	
Country code:	Fax number (optional):	
[]	[]	
Email address (optional):		
[]		

21. Site Visit

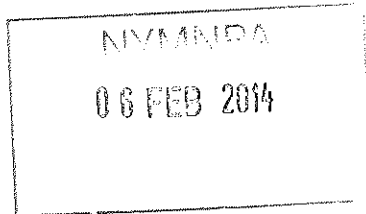
Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

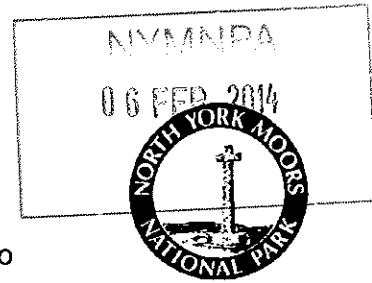
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one) Agent Applicant Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: [] Telephone number: []

Email address: []





Validation Checklist

Planning Permission for Householder Applications (e.g. Extensions, Detached Outbuildings and Other Alterations to Existing Dwellings and Listed Building consent

To ensure that the Planning Officer dealing with your planning application/consent has a complete picture on which to base their judgments and to ensure proper public consideration, the following information is required at application/consent submission stage. Failure to supply the required information with a planning application/consent submission will delay a decision on the proposal as the statutory determination period will not begin until the required information is submitted and the validation requirements fulfilled.

Please complete the attached checklist to indicate what you have included with your application/consent. All plans should include paper size, key dimensions and scale.

Standard National Validation Requirements

(Three copies are to be supplied unless the application/consent is submitted electronically)

- | | | |
|--|---|--|
| Completed Application Form with Signed and Dated Declaration | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Completed Certificate of Ownership A, B, C or D (only one to be completed) as required by Article 12 of the Town and Country Planning (Development Management Procedure) (England) Order 2010 and by Article 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990. | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Completed Agricultural Holdings Certificate A or B (only one to be completed) as required by Article 12 of the Town and Country Planning (Development Management Procedure) (England) Order 2010. | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Location Plan based on an up-to-date map, to a recognised scale i.e. 1:2500 or 1:1250 with a north arrow labelled and with your application development site edged in red and any other land in your ownership edged in blue. | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Existing and Proposed Site Layout Plans to a recognised scale i.e. 1:100, 1:200 or 1:500 with a north arrow labelled. | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| Existing and Proposed Elevations to a recognised scale i.e. 1:50 or 1:100. | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Existing and Proposed Floor Plans to a recognised scale i.e. 1:50 or 1:100. | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |
| Existing and Proposed Roof Plans (if the proposal alters the existing roof) to a recognised scale i.e. 1:50 or 1:100. | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Existing and Proposed Sections and Finished Floor Levels to a recognised scale which is no less than 1:100. | YES <input type="checkbox"/> | NO <input checked="" type="checkbox"/> |

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NYM/NIDA	
YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
FEB 20	
NO FEE	

Design and Access Statement

Please see Design and Access Statement Guidance Note for further information.

Application Fee

PRE-APP ADVICE GIVEN AS

Please see the Authority's Fee Sheet for further information.

YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
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Standard Local Validation Requirements

(Three copies are to be supplied unless the application/consent is submitted electronically)

Bat Scoping Survey to ensure that nature conservation interests are not unduly affected by the development.

YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
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Please see Planning Advice Note 2 (Planning and Biodiversity) for further information.

Flood Risk Assessments/Sequential Test to ensure that the implications of flooding are satisfactorily addressed.

YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
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For further advice please contact the Environment Agency on 01904 692296 or see their website www.environment-agency.gov.uk

Tree Survey/Arboricultural Assessment to ensure tree preservation issues are properly addressed.

YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
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Please see Design Guide Part 3: Trees and Landscape for further information.

Structural Survey prepared by a suitably qualified structural engineer in order to ensure that the building is structurally sound and capable of conversion without the need for significant rebuilding and/or alterations.

YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
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Heritage Statement with appropriate mitigation necessary to ensure conservation issues are properly addressed.

YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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Please see Heritage Statement Guidance Note for further information.

Further additional information may be requested, for example the access from the publicly maintainable highway to the development site shown on the location plan edged in red, however this will not delay the validation of your planning application/consent but may be required prior to a decision being made.

Please do not hesitate to contact the Development Management Administration Team if you require further assistance.